



Beginning Cataloging

By Jean Riddle Weihs, Sheila S Intner

Libraries Unlimited, United States, 2009. Paperback. Book Condition: New. 249 x 175 mm. Language: English . Brand New Book ***** Print on Demand *****. In Beginning Cataloging, Jean Weihs and Sheila Intner offer a pragmatic approach that combines short instructional explanations with extensive examples and exercises. The reader will learn how to apply standard descriptive cataloging rules to assign subject headings and classification numbers and to create electronic records. The book begins by examining the cataloging-in-publication data found on the verso of most books. Then, chapter-by-chapter, it explains how this data can be developed into a complete bibliographic record that can be used in an online public catalog. Covering all types of material formats, including books, audiovisuals, images, sound, electronic resources, and more, Beginning Cataloging conveys cataloging principles and practical methods for implementing them, empowering students with an understanding of the language of cataloging. Useful for library technicians and those working in areas where formal training is not accessible, the book can also be used as a workbook in formal education programs or distance education programs.

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